

The image features a white background with a pattern of small, scattered dots in yellow, light green, and grey. In the center, there is a large, solid yellow circle. Inside this circle, the words "Wedding Day Planner" are written in a black, elegant cursive script, arranged in three lines.

*Wedding
Day
Planner*

Wedding Timeline Guide

12 months

<input type="checkbox"/> Set the date	<input type="checkbox"/>
<input type="checkbox"/> Establish a budget	<input type="checkbox"/>
<input type="checkbox"/> Inform your pastors	<input type="checkbox"/>
<input type="checkbox"/> Decide on theme, style and location	<input type="checkbox"/>
<input type="checkbox"/> Start a wedding planning file	<input type="checkbox"/>

10 months before

<input type="checkbox"/> Prepare your guest list	<input type="checkbox"/>
<input type="checkbox"/> Secure and book our wedding officiant	<input type="checkbox"/>
<input type="checkbox"/> Make bookings for venue and catering	<input type="checkbox"/>
<input type="checkbox"/> Locate your videographer and photographer	<input type="checkbox"/>

8 months before

<input type="checkbox"/> Decide on your wedding colors	<input type="checkbox"/>
<input type="checkbox"/> Choose your stationery	<input type="checkbox"/>
<input type="checkbox"/> Prepare the Save the Date cards	<input type="checkbox"/>
<input type="checkbox"/> Create a wedding gift registry	<input type="checkbox"/>
<input type="checkbox"/> Start pre-marital counselling classes	<input type="checkbox"/>

6 months before

- | | |
|--|--------------------------|
| <input type="checkbox"/> Send out the Save the dates | <input type="checkbox"/> |
| <input type="checkbox"/> Start meeting vendors | <input type="checkbox"/> |
| <input type="checkbox"/> Get attire ordered for your bridal party | <input type="checkbox"/> |
| <input type="checkbox"/> Plan for your honeymoon and make reservations | <input type="checkbox"/> |
| <input type="checkbox"/> Order the wedding cake | <input type="checkbox"/> |
| <input type="checkbox"/> Identify and book your Master of Ceremony | <input type="checkbox"/> |
| <input type="checkbox"/> Send out the wedding invitations | <input type="checkbox"/> |

2 months before

- | | |
|--|--------------------------|
| <input type="checkbox"/> Compile your RSVP list and keep updated | <input type="checkbox"/> |
| <input type="checkbox"/> Purchase your rings and resize if needed | <input type="checkbox"/> |
| <input type="checkbox"/> Arrange for airport shuttles and any other transport needed | <input type="checkbox"/> |
| <input type="checkbox"/> Meet with your photographer and videographer | <input type="checkbox"/> |
| <input type="checkbox"/> Order wedding favors | <input type="checkbox"/> |
| <input type="checkbox"/> Design your seating chart | <input type="checkbox"/> |

4 weeks before

- | | |
|--|--------------------------|
| <input type="checkbox"/> Apply for your marriage license | <input type="checkbox"/> |
| <input type="checkbox"/> Complete the pre-marital counselling | <input type="checkbox"/> |
| <input type="checkbox"/> Have your photographer's photo list ready | <input type="checkbox"/> |
| <input type="checkbox"/> Get fittings for all attire | <input type="checkbox"/> |
| <input type="checkbox"/> Break your wedding shoes in | <input type="checkbox"/> |

1 week before

- | | |
|--|--------------------------|
| <input type="checkbox"/> Pay vendors | <input type="checkbox"/> |
| <input type="checkbox"/> Confirm your headcount to venue staff and event planner | <input type="checkbox"/> |
| <input type="checkbox"/> Arrange for plan B if weather is unfavorable | <input type="checkbox"/> |

1 day before

- | | |
|--|--------------------------|
| <input type="checkbox"/> Get your manicure/pedicure | <input type="checkbox"/> |
| <input type="checkbox"/> Enjoy your rehearsal and rehearsal dinner | <input type="checkbox"/> |
| <input type="checkbox"/> Sleep early | <input type="checkbox"/> |

The Big Day

- | | |
|---|--------------------------|
| <input type="checkbox"/> Hair and make up | <input type="checkbox"/> |
| <input type="checkbox"/> A good protein breakfast | <input type="checkbox"/> |
| <input type="checkbox"/> Enjoy your special day! | <input type="checkbox"/> |

Wedding Stationery Etiquette

WEDDING STATIONERY ETIQUETTE

Getting ready for the big day starts with making the decision and then announcing it to friends and family. This stationery guide is designed to give you a guideline to stationery etiquette, with room to modify according to your personal taste.

Save the Date cards.

Do I really have to do this?? Yes! Weddings are such special and expensive ordeals to prepare for so you want to give the important people in your life time to plan their travel and attendance. Most people appreciate notice of six to eight months.

Keep it simple and be sure to mention that they should expect a formal invitation. Do include information on the city/state of the wedding venue. Remember that this card sets the tone for your big day so be consistent with your style going forth.

The Wedding Invitation

Your guests have the date ready and a great time to send out your invitation card is at least three months ahead of time. Provide instructions for them to RSVP, whether electronically or with a mail back card (please stamp the envelope!) Include

Date

Location, address, time and possibly map with directions from major gateways into the city

Dress code

Ceremony time/location and Reception time/location

Reply cards with a line for your guest to indicate number of people attending. You need the head count for your seating and catering plans

Whether children are welcome and if there will be childcare or not. Be clear if the invitation is for the whole family or for just a couple(2 people)

Additional enclosures such as registry details, wedding website, maps

Thank You Cards

Have than you cards ready before the wedding. This can easily be forgotten. It is in good taste to ensure that you and your husband send out thank you cards to everyone who attended your wedding. You will want to take care of sending these out within a month of getting married. Your guest book at the ceremony serves as your "data collection" point for addresses, so be sure you have one there! Give your bridesmaid or a family member the responsibility of getting the guest book to you after the celebrations are over.

Congratulations! Enjoy your big day and have a blessed marriage ever after!

Wedding Budget

TOTAL BUDGET _____

PLANNING	BUDGET	ESTIMATE	SPENT
Wedding Event Planner			
Pre-marital Counseling			
Marriage license			
Planning binder			
TOTAL			
STATIONERY			
Save the Dates cards			
Invitations			
Reply cards and postage			
Enclosure paper/stock			
Thank you cards			
Ceremony programs			
Guest book/pen			
Place cards and center table numbers			
TOTAL			
BRIDAL ATTIRE			
Wedding dress			
Alterations			
Veil and accessories/jewelry			
Shoes			
Lingerie			
Manicure and pedicure/facial			
Make-up and hair styling			
TOTAL			

	BUDGET	ESTIMATE	SPENT
GROOM ATTIRE			
Suit			
Accessories and shoes			
Haircut			
TOTAL			
WEDDING RINGS			
Brides Ring			
Grooms Ring			
TOTAL			
VIDEOGRAPHY AND PHOTOGRAPHY			
Engagement session			
Wedding photography			
Wedding Videography			
Albums			
Prints			
Photo gifts for parents			
TOTAL			
FLORAL			
Bridal bouquet			
Grooms/Groomsmen boutonniere			
Bridal party florals			
Reception table arrangements			
Altar arrangements			
High table flowers			
TOTAL			
TRANSPORTATION			
Limousine or SUV Rentals			
Car decorations			

	BUDGET	ESTIMATE	SPENT
Ceremony			
Venue Fee			
Officiant fee or Church Donation			
Ceremony Music/organ player/ musician			
Unity candle/candelabras			
TOTAL			
RECEPTION			
Venue rental			
Furniture rentals			
Catering expenses			
Cake and cake topper			
Musician/DJ/Entertainment			
Dancefloor			
Decorations			
Centerpieces			
Liability insurance			
Permits (if needed)			
Wedding favors			
Beverages/Drinks			
TOTAL			
MISCELLANEOUS			
Rehearsal Dinner costs			
Hotel accommodation			
Bridesmaids gifts			
Groomsmen gifts			
Other			
TOTAL			

Wedding Ceremony Details

Venue _____ Date _____

Start Time _____ End Time _____

CONTACTS	NAME	PHONE
Contact at Venue		
Officiant		
Videographer		
Photographer		
Sounds man		

Bridal party

BRIDESMAIDS	GROOMSMEN
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

ORDER OF SERVICE	SPEAKER	APPROX LENGTH

REQUIRED	DETAILS
■ Marriage license	1.
■ Vows	2.
■ Programs	3.
■ Decorations	4.
■ Lighting	5.
■ Sound and music	
■ Rings	
■ Guest book	
■ Unity Candle and lighter	

MUSIC PLAN	
■ Pre-Arrival Music	
■ Bridal Party Processional	
■ Bridal Entrance	
■ Unity Candle song	
■ Communion Song	
■ Recessional (Exit)	

Wedding Reception Details

Date _____ Venue _____

CONTACTS	NAME	PHONE
Venue Contact		
Master of Ceremony		
Videographer		
Photographer		

TIMING	FROM	TO
Speeches and dinner		
Dancing		
Cake-cutting		

SPEECHES	WHO	APPROX LENGTH
Introductions		
Prayer		
Welcome to brides family		
Welcome to grooms family		
Grooms representative speech		
Bride's representative speech		
Thanks you		

DANCES	SONG	TIME
First dance		
Father /Daughter dance		
Wedding party dance		

FOOD SERVICE	DISHES
Plated Dinner	
Buffet Style	
Hors d' Oeuvres Style	
CATERER:	
GUEST REQUESTS (Vegan/ Vegetarian/Glute-Free)	

ITEMS REQUIRED

- Wedding Cake
- Seating chart
- Favors
- Menus
- Place cards
- Sound system
- Music cds
- Lighting
- Catering
- Servers
- Table decorations
- Reception program
- Gift table
- Guest book and Pen